

The step of writing is the composition of the text. The goal is to express thoughts and ideas in a clear and structured way.

When writing, remember to...

- Verify the question or topic given.

It is important to verify that the question or topic assigned is correctly addressed.

- Focus on the thesis.
- Follow the outline.
 - ✓ Maintain logical arguments;
 - ✓ Stay on topic;
 - ✓ Include transitions:
 - Transitions between ideas;
 - Transitions between paragraphs and sections.

Note:

If a new idea crops up during the writing process, do not write it down there and then, but see where it can be logically inserted in the outline.

Other writing considerations

Before writing:

- Do I understand the assignment instructions?
- Is my topic narrowed down sufficiently?

While writing:

- Am I following my thesis?
- Am I following my outline?
- Am I staying on topic?
- Am I including transition words and sentences?
- Am I correctly integrating my sources and references?